

Notes from meeting of Village Hall Working Group

8.00 pm Monday 18th January 2010

Present: Peter Newell, Martin Shann, Bill Pinkerton, Mary Ann Canning, Colin Smith, Robert Crocker

Apologies: Ray Tollady

1. Loan Progress

The OALC is positive about the loan application and our potential grant from West Oxfordshire District Council (mentioned in their Press Release but yet to be officially confirmed) should not affect this. However they cannot start the application process until we have planning permission.

2. Planning Application

Planning decision due by 11th February.

3. Fundraising

Meeting with fundraising group held in Methodist Chapel and further meeting at Colin's. Progress slow as most grant sources need planning permission – see minutes of meeting on 30 November 2009.

4. Detailed Design Stage

Sub-groups

1. Sport facilities – all sub groups need to consider sports facility as well as hall in their remit.
2. Storage, furniture and fittings - meeting held and minutes have been circulated. Need to liaise with hall management team about equipment/rental etc. Need design/ costings from Ray. Some additional storage needed for sports, e.g. lights. Main storage facility will remain the sheds on playing field. See minutes of meeting on 4 January 2010.
3. Sustainability: Heating and other mechanical, engineering and environmental aspects– good team assembled, including Jo Arbon, Neil Edwards and Martin Merritt . See minutes of meeting on 15 January 2010. Need utilisation file for hall to progress.

Must ensure structure of building can accommodate possible technologies, such as forced ventilation. Liaising with Ray over this.

Costing of measures –is this included in estimate? Liaise with Rowland.

M and E design now needed – Neil Edwards has offered.

5. Kitchen and toilets – need to decide kitchen usage, power supply – gas? Kitchen designers will be asked to prepare schemes for discussion. One commercial, one domestic – kitchen will possibly be hybrid.
6. Landscape – not urgent at present – depends on planning conditions.

6 Any Other Business

There was no other business.

7 Date of next meeting

Monday 15th February - hopefully following planning decision.