

# **Notes of the meeting of the Village Hall Working Group**

## **held on Monday 21<sup>st</sup> March 2011 at 8.00 p.m.**

Present: Peter Newell, Bill Pinkerton, Martin Shann, Robert Crocker, Brian Leach, Mary Ann Canning.

### **1. Apologies**

Colin Smith, Ray Tollady, Roland Butt

### **2. Notes of Previous Meeting**

The notes of the previous meeting held on 14<sup>th</sup> February were agreed.

### **3. Progress at the Building Site**

First fix of services is almost complete and the roof (except for entrance section) is complete. Stone wall to base has commenced.

There was discussion on the options for heating in various sections of the hall – underfloor/ radiators/ heat lamps.

Various decisions are required by Hyatts – the following were agreed:

Entrance hall and toilets will have underfloor heating (for background heating) as well as wall radiators to boost heating when needed.

Wiring points (with blanked off sockets) to be provided in the main hall for future installation of halogen heat lamps if these prove to be necessary.

Need to check that Altro flooring can be used with underfloor heating in kitchen

Additional lighting points to be located in ladies toilet and for hall ceiling – positions to be passed on to Hyatts.

BL expressed concern over use of glass pendant lights from centre of hall ceiling on safety grounds and potential restriction of use. Fixing points for ceiling lights to be agreed and fittings decided on later.

Use of LED bulbs and automatic lights in toilets should be considered.

Hand driers in toilets – Dyson air blades preferred – MAC to investigate.

BL also questioned position of fire alarms – to be checked.

### **4. Acoustic Ceiling**

The compromise agreement reached at the last meeting (mix of tongue and groove with proprietary acoustic timber boards) proved problematic due to the large cost penalty incurred because of the 6 week delay in supply.

PN and RC reported that a local supplier can produce bespoke wooden acoustic

boards within two weeks which would solve this problem - enabling the whole ceiling to be fitted out with the same boards, painted white. The additional cost over normal timber boarding will be about £5000. It was agreed that this was the best way forward.

## **5. Interior Design**

The group agreed on use of dark grey ceramic tiles, as sample provided by MAC, in entrance hall and all toilets – as long as they are slip resistant. Amendments to women's toilet being drawn up for costing.

Kitchen floor to remain as Altro – colour still to be chosen.

Boarding around the lower margin of the main hall wall to be omitted, but it may be decided to retrofix a dado rail and also boarding in the entrance hall.

## **6. Landscape**

A programme for completion of landscape needs to be submitted to planning department – it was agreed that front paving, building plinth and lawns to front and back would be done in time for hall to open, leaving car park areas as existing tarmac and type 1 stone. These would be completed once CRF built. MAC to submit programme.

RC suggested backfilling CRF footings with hardcore rather than topsoil to provide overflow parking. This is to be fenced off from the garden to rear of hall.

Play area to be moved by Easter – BP confirmed that planning permission would not be needed for this. MAC to provide plan of new play area for notice board as soon as possible.

## **7. Fund Raising**

The Freeland Charitable Foundation is now set up and bank account opened.

A leaflet is being prepared to launch it around Easter.

RC to ask Lesley Jenkins to confirm that we can get gift aid if charity not registered.

## **8. Wren Funding**

PN reported that contract has been signed and first payment of £15,900 has been approved.

BP suggested applying for one of WODC's new minor grants, up to £50,000 for the CRF. This will need to be done by November.

## **9. Opening Ceremony**

Opening date to be late September to ensure works completed.

## **10. Any Other Business**

Bookings for new hall – these are being taken, but until new management structure in place rates can't be decided on. The aim is to make rates comparable with other

nearby village halls such as Northleigh.

Guides would like to return to the new Freeland hall, depending on cost – MAC to ask about their current storage arrangements.

**11. Date of Next meeting**

Monday 18<sup>th</sup> April.