

# **Notes from meeting of Village Hall Working Group**

**8.00 pm Friday 20th November 2009**

Present: Peter Newell, Martin Shann, Bill Pinkerton, Mary Ann Canning, Colin Smith, Robert Crocker, Ray Tollady

Apologies: None

**Note:** Purpose of this meeting was to address points raised at Village Meeting, discuss the process required to obtain permission from the Oxfordshire Association of Local Councils (OALC) to apply for a loan from the Public Works Loan Board (PWLB) and establish fundraising process and structure.

## **1. Village Meeting**

The attendance was about 75+ people and feedback in discussion groups was generally positive and constructive. No reservations were expressed about increasing the amount of loan sought.

The various comments were discussed - PN to add these and our response onto village website – as a list of issues – which we will update, noting which remain unresolved.

## **2. Planning Application**

RT aims to have plans prepared to submit by Friday 4<sup>th</sup> December – submission will include the whole scheme plus landscaping, minus the shop.

RT to email PN amount payable for application, so cheque can be issued at next PC meeting. Immediately following receipt of cheque, MA to submit application and act as agent whilst RT away.

## **3. Application for Loan permission .**

PN to obtain the application form as soon as possible and prepare draft application with BP. This requires a detailed report on PC finances and will be submitted to next PC meeting. Then submit to OALC for review and guidance prior to final completion as soon as planning permission obtained (late February at latest).

## **4. Fundraising**

BP requested that RC and CS develop a time frame for fundraising to ensure momentum is maintained.

Meeting to be set up with fundraising group to this end in Methodist Chapel – RC to email his contacts with possible dates of Mon 30<sup>th</sup> Nov or Mon 7<sup>th</sup> Dec.

## **5. Detailed Design Stage**

RT will commence detailed design on his return in late February, assuming planning permission obtained.

Meanwhile working sub-groups would be set up to liaise with interested members of the village on various aspects.

List of topics as follows, each allocated to 2 working group members to work out their own means of liaison depending on topic:

1. Sport facilities – RC / BP
2. Storage, furniture and fittings – BP/ CS
3. Heating and other mechanical engineering aspects together with environmental considerations – CS / MS
4. Lighting and acoustics – MS / PN
5. Kitchen and toilets – MAC / PN
6. Landscape – RC / MAC

PN will list these on the village website with contact Emails for people to post suggestions.

## **6 Any Other Business**

There was no other business.

## **7 Date of next meeting**

Monday 18<sup>th</sup> January with aim to assemble feedback to date from sub committees.