

# **Notes from meeting of Village Hall Working Group**

**8.00 pm Monday 5<sup>th</sup> October 2009**

Present: Peter Newell, Martin Shann, Bill Pinkerton, Mary Ann Canning, Colin Smith, Ray Tollady

Apologies: Rob Crocker, Rowland Butt

## **1. Notes from meeting on 14<sup>th</sup> September and matters arising**

The notes were agreed with minor revisions as made by PN.

## **2. Final Scheme**

RT presented the final scheme plans and draft elevations and also the initial feasibility budget from RB for the social element.

### **2.1 Costs**

Initial feasibility budget figure for social element from the Quantity Surveyor, (Rowland Butt) is £336,000 + fees (excl VAT). Sum includes £30,000 for site works, which could be reduced by carrying out minimal landscape re-instatement works following construction of social element (Phase I Landscape).

The Construction, Design & Management (CDM) consultant's quote was discussed – RT to get 2 further quotes.

It was agreed that RB/RT and MAC produce similar feasibility costings for the following elements to take to Parish Council and village meeting:

- Sports Element
- Shop
- Landscape Phase I – basic
- Landscape Phase II – full scheme

These together with Social Element will indicate potential full cost of scheme.

### **2.2 Design**

The new scheme was discussed, and RT highlighted the need for a site survey to finalise exact position of hall.

RT suggested materials for cladding as natural stone base and framework with cedar cladding above. RT reassured that cedar would be fireproof. Vandalism was also discussed – in past mainly to downpipes – these can be boxed in if funds allow.

RT highlighted the fact that changing rooms are now minimum size required for Sports Federation funding.

It was agreed that MAC will liaise with Gardening Club on soft landscape design.

The brief was run through and any omissions checked for.

The following amendments were agreed to be carried out before next meeting:

- Reduce length of link between halls
- Provide a gate between shop and hall
- Shop to be moved back to building line
- Entrance porch to be raised to line up with eaves of main hall
- Widen rear doors and windows slightly to social element
- Add utility room to social element
- Low stone plinth to sports element with cedar cladding above
- Location for additional future storage to be dotted on plan
- Allow for turning area to rear of shop?
- Cycle parking
- Indicate lighting

### **3. Programme**

12<sup>th</sup> October - revised plans as set out above to Parish Council meeting for approval.

MAC to instruct Glanvilles to carry out site survey as soon as possible.

End of October – all outline costs from RB/RT + MAC, if not able to supply in time for Parish Council on 12<sup>th</sup> October.

21<sup>st</sup> November - RT to prepare detailed plans for planning application following PC approval to submit by if possible. At this stage detailed costings will also be prepared.

### **4. Consultation with Village**

It was agreed that PN would put plans discussed at this meeting on website together with minutes to show 'work in progress' and all to email village contacts with link to this, asking for comments asap.

It was also agreed to put up plans, once revised, on village notice boards and also to circulate neighbours, including pub, prior to submitting for planning.

Village Meeting to be held Thursday 12<sup>th</sup> November – RT and RB to attend. Will present revised suggested final plans, outline costings for whole scheme, possible artists impression -MAC/RT to look source/ price this.

PN to print leaflets advertising meeting, group to circulate to village. Also liaise with village groups to prepare for meeting and ensure good attendance.

## **6 Fundraising**

RC unable to provide feedback until next meeting.

## **6 Any Other Business**

There was no other business.

## **7 Date of next meeting**

Monday 2<sup>nd</sup> November 8.00 pm, 42 Wroslyn Rd