

## **Notes of the meeting of the Village Hall Working Group**

**held on Friday 30 April 2010 at 6.30 p.m.**

Present: Peter Newell, Martin Shann, Robert Crocker, Bill Pinkerton, Rowland Butt, Ray Tollady & Mary Ann Canning;

### **1. Notes from meeting on 8<sup>th</sup> April 2010**

The minutes were discussed: Bill requested that wording on the approval of the GIS quotation by the Working Group be amended to show that approval was subject to ratification by the Parish Council.

### **2. Costings**

Rowland issued cost breakdowns for the Social Element and the Community Recreation Facility. These were based on bulk quantities measured from the planning drawings, using average rates for 20 elements of the structures and gave a more accurate cost guide than the initial cost estimate.

The figures represented a slight increase over the original estimate, but were in a realistic range. The group's queries were then discussed.

The main concern was how to include sustainability sub-group recommendations- e.g. Incoming services (gas could be omitted if a ground source heat pump + electricity were used in combination), the additional cost of higher spec insulation, and space requirements for heat pumps. Ray suggested adding a provisional sum to the tender to cover this.

The cost of fixtures and fittings needed to be summarised at some stage for the WREN grant.

Peter issued a breakdown of funds received or firmly pledged to date and amounts of grants applied for. Comparing this figure with the cost estimates indicated that the entire social element (in basic form) could be built with funds available. However, for the Community Recreation Facility only the substructure could be completed at present with the superstructure requiring further funding.

### **3. Tender advertising**

Rowland will prepare wording for the advert to go in the local press to invite expressions of interest from contractors. This will be based on Parish Council guidelines. Rowland will liaise with Lisa Smith, with the hope that the advert could be placed next week. The tender shortlist could then be prepared by the end of May.

### **4. Any Other Business**

Kitchen design – Bill had a meeting with A and J Catering concerning requirements for mobile caterers. They had useful suggestions and are willing to advise Mary Ann.

Affordable housing – The District Councillor, Colin Dingwall, had suggested to Bill

that affordable housing could be incorporated above the new hall, as in Chipping Norton, providing funding towards the hall. It was agreed that this would not be feasible due to the need to re-design the hall and go back for new planning consent, causing unacceptable delay and possible loss of the £100,000 WODC grant (which must be spent within a year from January 2010).

#### **5. Fund Raising**

Rob reported some progress – with grants to WREN and Veolia applied for, and preparation for a Big Lottery application underway. It was hoped that more applications to smaller grant making bodies could now be done with Lesley Jenkins' help.

#### **6. Date of Next Meeting**

The next meeting is scheduled for Thursday 10<sup>th</sup> June at 8pm