

Notes from meeting of Village Hall Fundraising Sub Group

8.00 pm Monday 30th November 2009

Present: Peter Newell, Martin Shann, Bill Pinkerton, Mary Ann Canning, Colin Smith, Robert Crocker, Rob Millington, Philip Panting, John Langford, Darren Paten

1. Introductions

Attendees introduced themselves – i.e. representatives from VH Working Group, Fund Raising Group and Football Club.

2. Purpose of Meeting

Rob C stated aim of the meeting was to kick start fundraising effort and pool resources to achieve this.

3. Progress Since Village Meeting

Peter ran through progress since village meeting.

Architect has amended plans following feedback from meeting. Planning application to be submitted mid December– sub groups then to work on detailed aspects of building

Loan to be applied for once approval from Parish Council.

Application has been submitted to WODC for Village and Community Halls Major Schemes grant.

Aim to do project as a whole, but can mix and match for grant purposes.

4. Play Area

Philip raised issue of siting of play area and potential conflict with cricket pitch. The proposed location of the play area would make it more likely than currently to get hit by the ball. Bill asked if direction of play could be rotated thro 90degrees.

This could be a possibility, but group to also consider other possibilities such as protecting the area with netting or closing it during cricket matches. There is also the possibility of leaving it where it is and finding alternative parking. It was agreed that the landscaping sub-committee will consider all the options.

5. Fundraising - Progress to Date

Fundraising group has developed spreadsheet of approx 40 potential sources of funds – vary in scale as to amount they have to offer, and amount of information needed for applications. Some just require letters – a supporting leaflet is also being drafted to send out with these.

Initially concentrate on higher rate sources – e.g. Sport England – Darren has already registered, and has account and password – it was agreed application best to continue directly from football club. Also Big Lottery Fund now back on stream.

WREN – need to be sustainable to access their grant, but can be large amount - £50K

Other sources could be direct donations of fixtures and fittings/ village shares/ purchase of roof tiles. The possibility of donations of fixtures and fittings being donated by companies in return for advertising opportunities was considered– but need to weigh against need for normal tender process.

6. Decision on Applicant Body

Main need at present is to establish which body will be applying for the grants – PC (No VAT to pay) or VH (Charity, therefore can Gift Aid). Needs clarifying with PC – Martin to action.

7. Supporting Information Needed

Information pack to be developed to use in application forms – starting point WODC application.

Things to include:

Plans and/or planning permission, finance statement, long term business plan.

8. PR and Co-ordination

Rob M asked question as to who would co-ordinate Fundraising. Rob C has been nominated by VH Working Group. Also to act as PR – front to lobby local businesses encouraging to donate.

Darren suggested get media involved – idea of event to launch appeal maybe some form of charity football match – Darren to action.

It was agreed to maintain momentum by having weekly meetings of this group.

9. Summary of Actions

Establish Grant Application Body (PC or VH)

Spreadsheet calendar for grant applications -

Download one of major application forms and start to complete – to bring to next meeting with list of queries.

Download Sport England Application Form and bring to next meeting

Develop Information Pack for applications

Arrange Appeal Launch Event

10. Date of next meeting

Monday 7th December – 8.30pm at Colin Smith's – 15 Blenheim Lane.